



Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

18 October 2021

DIVISION MEMORANDUM
DM No. 194, s. 2021

UTILIZATION OF UPDATED INTERNAL ACCOUNTING FORMS

To: OIC-Assistant Schools Division Superintendents
Division Chiefs
Section Heads
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads of Non-Implementing Units (Non-IUs)
All Others Concerned

1. Please be informed that the updated Internal Accounting Forms for Liquidation Reports such as Checklists, Transmittal, Due to BIR Summary and Distribution List can be accessed and downloaded in the link below using your official DepEd Email Account only.

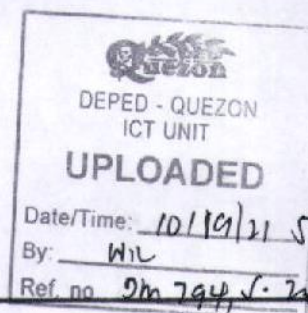
https://drive.google.com/folderview?id=18J6r59Ao7C6_c4iGvaVTjNReif5iMpPX

2. Immediate and wide dissemination of this Memorandum is desired.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Accffr/10/18/2021

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